

**University of Virginia  
Special Tuition Application for PreK-12 Educators  
Studying On-Grounds**

**Name:** \_\_\_\_\_ **Last 4 Digits of SS#:** \_\_\_\_\_

---

To receive the special tuition rate for enrollment as a graduate student in the Curry School of Education, I understand I must:

- Be a salaried employee in the Commonwealth of Virginia, working in grades PreK-12;
- Be employed by a:
  - Public School,
  - Non-Public School that is a member of the Virginia Council of Private Education that is accredited as such, or a
  - Licensed Residential School
- Be a Virginia resident or meet the guidelines specified in Section F, 23-7.4 of the Code of Virginia\*

I also understand that:

- This special reduced tuition rate applies only to one **Three Credit Course per semester**. If I take more than one three credit course, the special tuition rate **does not apply to either course** and I will be charged regular tuition.
- This form must be completed **each semester** that I am requesting the special tuition rate.

Additionally, I must register for this course online, OR attach a Course Action Form signed by the instructor. Please list here the name and number of the course for which you are requesting the reduced tuition:

5 Digit Schedule #	Course Mnemonic & Number	Instructor Name
--------------------	-----------------------------	-----------------

For the Fall \_\_\_\_\_/Spring \_\_\_\_\_ Semester of 20\_\_\_\_, I am employed as a salaried employee in the \_\_\_\_\_ school system.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

*Note: You are signing this in full appreciation of and compliance with the Honor System.*

---

23-7.4, Section F, Code of Virginia: Students who live outside this Commonwealth and have been employed full-time inside Virginia for at least one year immediately prior to the date of the alleged entitlement for in-state tuition shall be eligible for in-state tuition charges if such student has paid Virginia income taxes on all taxable income earned in the Commonwealth for the tax year prior to the date of the alleged entitlement. Students claimed as dependents for federal and Virginia income tax purposes who live outside this Commonwealth shall become eligible for in-state tuition charges if the nonresident parent claiming him as a dependent has been employee full-time inside Virginia for at least one year immediate prior to the alleged entitlement and paid Virginia income taxes on all taxable income earned in this Commonwealth for the tax period prior to the date of the alleged entitlement. Such students shall continue to be eligible for in-state tuition charges for so long as they or their qualifying parent are employed full-time in Virginia, paying income taxes on all taxable income earned in this Commonwealth and the student is claimed as a dependent for Virginia and federal income tax purposes.

**FAX FORM TO 434-924-7970**

