

**University of Virginia
Special Tuition Application for On-Grounds
Professional Development Students who are Non-Educators**

Name: _____ Last 4 Digits of SS#: _____

To receive the special tuition rate for enrollment as a professional development graduate student in the Curry School of Education, I understand that:

- This special reduced tuition rate applies only to one **Three Credit Course per semester**. If I take more than one three credit course, the special tuition rate **does not apply to either course** and I will be charged regular tuition. (Special rate does not apply to courses billed as Research hours)
- This form must be completed **each semester** that I am requesting the special tuition rate.

I also understand that I:

- May take **up to 12 credits at the reduced tuition rate**.
- Must complete a Graduate Application for Admission and provide all materials (GREs, transcripts, goal statement, two letters of recommendation) and any other requirements established by the program area if I am interested in pursuing a graduate degree.
- May only count 12 hours of professional development credit toward degree program (if the courses are relevant to the program area of interest)

Additionally, I must register for this course online, OR attach a Course Action Form signed by the instructor. Please list here the name and number of the course for which you are requesting the reduced tuition: (in addition to registering online or completing the Course Action form)

5 Digit Schedule #

Course Mnemonic
& Number

Instructor Name

I am requesting the special tuition rate for Fall _____ Spring _____ semester of 20_____.

Signature

Date

FAX FORM TO 434-924-7970

