

Application Directions

1. Examine on-Grounds program area descriptions and requirements online at <http://curry.edschool.virginia.edu> to determine which area matches your academic interests. (If you plan to study at one of the off-Grounds sites, you may obtain program information from the Center of interest by going to [http://www.scps.virginia.edu/.](http://www.scps.virginia.edu/))

2. Check the “Application Deadlines” link on this web site for the on-Grounds degree program of interest before completing an application. The deadline is the date by which ALL application materials must be received by the Office of Admissions.

3. Submit your online application, including your goal statement and agreement to abide by the University’s Honor Code, by the application deadline. Please note that the Curry School now accepts online recommendations. To use this feature select “Yes” in the Recommendations section of the online application. *If you select “No,” you must provide recommenders with recommendation forms (see link under “Other Materials”) and stamped, self-addressed envelopes that they return to you for submission with other supporting materials.*

To compute grade point averages, use A+/A=4.0, A-=3.7, B+=3.3, B=3.0, B-=2.7, C+=2.3, C=2.0, C-=1.7, D+=1.3, D=1.0, D-=0.7, F=0.0. Multiply the number of credit hours for each course by the numerical equivalent of the letter grade to calculate “grade points.” Total your grade points and divide by total credit hours to determine your GPA.

4. By the program area application deadline submit official test scores. (Allow at least 4 weeks for delivery to UVA.):

(a) Graduate Record Exam—General Test, taken no more than 5 years ago (all applicants) sent by ETS (www.ets.org) to Institution Code 5820.

(b) TOEFL Exam, taken no more than 2 years ago (international applicants), sent by ETS to Institution Code 5820. The required TOEFL score is 600 (paper-based), 250 (computer-based); iBT TOEFL: minimum 22 (writing), 22 (speaking), 23 (reading), 23 (listening), 90 (total); IELTS: minimum overall band score of 7.

(c) PRAXIS I, SAT, or ACT scores (applicants to the Postgraduate Master of Teaching Licensure Program). Cut scores are posted in the table below.

5. Submit the following supporting materials in a single envelope (NO STAPLES, PLEASE) to Curry School of Education, Office of Admissions, P. O. Box 400261, Charlottesville, VA 22904-4261 (REGULAR MAIL) OR to Curry School of Education, Office of Admissions, 405 Emmet St. South, Charlottesville, VA 22903 (OVERNIGHT AND EXPRESS MAIL).

(a) Official transcripts from all undergraduate and graduate institutions you have attended. Ask institutions to return the transcripts to you in a sealed envelope. Please do not open the envelope. (International students sending official transcripts from schools in non-English-speaking countries must submit both the original transcript and an English direct translation.)

(b) Writing sample (applicants to PhD programs in Social Foundations, Instructional Technology, and Higher Education and the MEd program in Student Affairs in Higher Education)

(c) Photocopy, if available, of required test scores. This will assist us in matching electronic scores to your record.

6. Check off each item you have submitted by the application deadline:

- _____ online application (includes goal statement, VA Status form and request for departmental aid, if applicable)
- _____ official test scores (GRE and, if required, TOEFL, PRAXIS/SAT/ACT)
- _____ official transcripts
- _____ at least 2 recommendations
- _____ writing sample (if required)
- _____ photocopy of scores (if available)

****GUIDELINES FOR SUBSTITUTING SAT OR ACT SCORES FOR PRAXIS I (MT APPLICANTS):**

If you took the SAT prior to April 1, 1995, you must have earned a score of 1000 on the SAT, with at least 450 on the verbal and 510 on the mathematics tests.

If you took the SAT after April 1, 1995, you must have earned a score of 1100 on the SAT, with at least 530 on the verbal and 530 on the mathematics tests.

If you took the ACT prior to April 1, 1995, you must have earned a composite score of 21, with a minimum of 21 in math, 37 in English Plus Reading.

If you took the ACT after April 1, 1995, you must have earned a composite score of 24, with a minimum of 22 in math, 46 in English Plus Reading.

PRAXIS I Requirements:

Licensure Area	Session/Test Code	Test Name	Qualifying Score
All Areas	10710	PPST Reading	178
	20720	PPST Writing	176
	10730	PPST Mathematics (calculators prohibited)	178
		*Or, Composite Score	532
	5710	Computerized PPST Reading	178
	5720	Computerized PPST Writing	176
	5730	Computerized PPST Mathematics (calculators prohibited)	178
		*Or, Composite Score	532

*Note: A passing score on the PRAXIS I exam may be obtained by adding the scores of all three subtests together to reach a composite score.